**DIDACIO E. GAITAN**

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**Summary**

* 23-years military service as Logistician
* Professional effective logistician with a proven record overseas and in the United States (US) with various companies with diverse and increased forward-thinking management and supervisory experience in all facets of the field of logistics
* Experience worl wide in multi-cultural personnel management with excellent supervision skills
* Budgetary development and successful compliance based on historical data and reports
* Trained on a variety of advanced automation equipment and database word processors
* Transportation experience with background in warehousing operations: Resources, Storage, Inventory, Property Accountability, Coordination, Distribution, Shipping and Receiving (world wide) and Fiscal Operational Disbursement including Facility Maintenance Funding
* Military experience tracking and maintaining all types of logistics
* US Army Logistics Specialist trained
* Petroleum Supply Specialist 12 years experience in,liquid, solid and semi-solid petroleum and aircraft refuling operations
* United States Citizen with Secret Clearance (currently inactive due to military retirement)

**EXPERIENCE**

**Trnsportation Specialist 1 ­Kwajalein Range Services (KRS), Hawaii May 2016 to Present**

* Received deliveires from suppliers or comercial carriers, verifies documentation accurcy, signed for cargo, prenvent, avoids and minimized loss to company
* Coordinated with warehouse Supervisor to control and prioritize shipment of government cargo and personal effects
* Received inbound and outbound cargo verifies transportation eligibilty and documentation accuracy
* Loads and unlodded trucks using Material Handling equipment (MHE Cerified)
* Coordinated the timely delivery of cargo with local suppliers, commercial carriers and Air Force transportation offices
* Responsible for maintaning cargo handling reports, logs and files
* Trained to provide technical support to ensure proper handling, packiging, marking and movement of hazardous materials
* Generated Transportation control Movement Documents (TCMD) using Finacial and Air Clearance Transportation System (FACTS) and and properly marked and label outbound shipments in accordance with DOD regulations to ensure proper movement of inbound and outbounfd cargo by the Air Force
* Responsible for creating automated FedEx labels with tracking numbers to be affixed on parcels scheduled for deliveries to Marshal Island and US Mainland

**General Manager – Supreme Food Service (SPV), Panama Jun 2012 to Dec 2014**

* Monitored warehouse construction for more than 700 spaces from the ground up
* Supervisedw freezer construction for more than 200 spaces until final key delivery
* Prepared warehouse space locations and racks labels to be able to stock product bound for US military to the warehouse
* Provided outstanding subsistence support services under Defence Logistics Agency (DLA), US Navy contract for sailors and US Coast Guard transitioning through Central America
* Responsible for over $3M of dry, frozen, and chilled food of all types for services rendered
* Accessible 24/7 for emergency orders requested by customers with very unpredictable schedules
* Met customers at Port upon arrival to ensure subsistence delivered was to the highest standards of quality, within specifications and in accordance with contract mandated guidelines by DLA
* Successfully trained several local nationals to become proficient with applications used for receiving orders, invoicing, inventory control, and Warehouse Management System (WMS); operating material handling equipment such as forklifts and pallats jacks
* During this tenure successfully passed 100% of all warehouse inspections conducted by preventive medicine, and Food and Drug Agency (FDA)
* Tracked containers from point of origin to final destinations using MEARSK automated tracking systems
* Remained in constant communication with customs and agricultural officials to ensure containers were cleared from port to minimize detention costs and avoid deterioration of products
* Handled conference calls from DLA and customers as needed to provide updates on warehouse stocks and Not-In-Stock (NIS) items to ensure awareness of items NIS so they could place substitute orders as required

**Operations Support Manager – Supreme Food Service (SPV) Kabul AFG Mar 2009 to May 2012**

* Responsible for daily communication of related subsintence issues from 195 assigned customers to Contract Officers Representatives (COR) Defense Supply Center Philadelphia (DSCP) and Supreme Senior Management
* Attended quarterly Class I food service meeting in Kuwait as required by the customer
* Briefed all Senior Officers on all issues related to Supreme operations as required
* Ensured the highest degree of accuracy was maintained for the customer service department while receiving Class I orders for allocating, releasing, and invoicing to ensure customers received their orders on a timely basis with minimum delays as possible
* Maintained constant communication with internal departments such as warehouse operation managers to ensure all orders were picked up as scheduled on time for all stocks to fill all orders, and have the quality control to ensure all orders were 100% checked prior to shipping, transporting, and that all orders were completely shipped on required ship dates and time
* Ensured proper adjustments were made for rejected products, and notified customers to zero out invoices for orders in which trucks had been compromised either by lateness on deliveries or by incidents due to insurgencies,or waiste by contamination
* Supervised sixteen customer filled manager positions at various locations in Afghanistan, 2 customer service assistant managers and thirteen customer service officers in Kabul

**Customer Service Manager – Supreme Food Services (SPV), Afghanistan Mar 2007 to Feb 2009**

* Promoted “Best Practice” customer service through timely and accurate processing of all orders with fast and decisive response to all customer inquiries. Responsible for tracking orders through the Prime Vendor system, Portal Werehouse Management System (WMS), placed by the Customer using Stores Systems
* Ensured highest degree of accuracy maintained by customer service department in-processing Class I subsistence orders
* Coordinated and managed all aspects of customer requirements with emphasis on cost savings, and having a rapid response as required
* Ensured all administration documentation was completed and processed accurately, timely, and efficiently in accordance with the requirements of the position
* Supervised 5 customer field service managers and fifteen third world country nationals
* Attended Weekly subsistence meeting with customer updated customer on issues such as not iin stocks (NIS), Containers, stock on hand, and overstock products
* Advised Customer when perishable subsistence and none-perishable products arrived

**Senior Logistics Manager – Kellogg Brown and Root (KBR) Al Asad Apr 05 to Nov 05**

* Logistics Manager for various sites located in North-Western Iraq with responsibilities of overseeing logistics operations for subsistence, fuel and material for two sites in hostile environment
* Responsible for 5 EXPATS Managers and 111 third country nationals in support of operation Iraqi freedom
* Managed construction projects, material shipment,s and reallocated resources as needed
* Coordinated activities involving customer, other organizations and company functions.
* Developed training requirements for employees, and taught skills necessary for their positions and made continuous improvements and cost savings

**Logistics Manager – Kellogg, Brown and Root, Taji, Iraq Jun 04 to Apr 05**

* Logistics Manager for Corps Logistics Service Support responsible for managing corps logistics operations comprised of Class I , Class IV Construction Materials, Class VII Major End Items, Class IX (repaired military parts) and Class III (fuel) and one organizational maintenance team that consisted of fifteen mechanics in support of military operations in Taji, Iraq
* Managed fifty-four expatriate and forty-eight third country nationals with responsibilities that including complete 24 hour operations with property valued in excess of $2M
* Flawlessly provided daily update reports to higher headquarters, and maintained 100% safety record in a hostile environment with limited resources and was able to transition from military run operation to all civilian operation

**Logistics Supervisor Adana Turkey Kellogg Brown and Root (KBR) May 03 to Jun 04**

* Managed the Fuel and Liquid Petroleum Gas (LPG) distribution Center in Adana Turkey, responsible for one expatriate and 35 local nationals, responsibilities included 100% fuel and accountability on daily basis, numerous face to face conversation with sub-contractors, visits to fuel and LPG terminals, providing daily report to superiors and key leaders
* Shipped over 1M liters of fuel, 380K metric tons of LPG, 525M liters of kerosene and 400M liters of diesel for the restoration of Iraqi oil (RIO)
* Performed quality assurance and quality control on all petroleum’s received and shipped
* Coordinated numerous trip to Iraq for smooth customs clearance for fuel trucks crossing the border and coordinating with military for fuel escort to northern Iraq
* Responsible for signing invoices worth millions of dollars owed to the sub-contractors for their services in providing fuels and LPG support to the people of Iraq
* Integral part providing assistance to Supply Manager for local purchased of frozen and dry foods and visited local markets for acquisition of fresh food and vegetables to ensure all subsistence was in excellent conditions as requested by the customer prior to shipping to Iraq
* Responsible for seventeen Iraqis sub-contractors working at the Iraqi border ensuring our products were properly cleared through customs; to include food shipped to the Coalition Provisional Authorities (CPA) were accounted for and deliver to their final destination

**EDUCATION AND TRAINING**

* Environmental Compliance Course, Salt Lake, City, UT 1998
* Environmental Officer Compliance Course, Salt Lake City, UT 1998
* United States Army Reserve Management Course, Ft McCoy, WI 1997
* Contract Officer Representative Course, Heidelberg, Germany 1997
* Unit Level Logistical System Ground Operator/Supervisor Course, Vilsek, Germany 1993
* Total Army Management Maintenance Prescribed Load Listing Course, Vilsek, Germany 1994
* Meterial Control and accounting Specialist Basic Course
* Automated Logistic Management Advance Training, Ft Lee, VA 1992
* Advanced Material Control and Accounting Specialist Course, Ft Lee, VA 1993
* Petroleum Supply Specialist Course, Ft Lee, VA 1988
* Fuel Handlers Course, Ft Hood, TX 1996
* Maintenance Management Course, Ft Bliss, TX 1982
* AT/FP, Anti-Terrorism Force Protection Course, Vilsek, Germany 2000
* USAREUR Major Item Management training workshop 1997
* Force Protection Unit Advisors Course Vilsek, Germany 2000
* O/C TIER 1 Certification Course; CMTC HOHENFELS Germany
* Logistics Training Course, (KBR) Iraq 2005
* Equal Opportunity Course Vilsek Germany 80 hours
* Material Handling Equipment Certified
* Senior Supply Specialist 5th Signal Command Germany 1992-1996
* Operations Manager (S-3) US Army Kitzingen Germany 1998-2001
* Warehouse operative, Lier Siegler Luxenmbourgh 2001-2002
* Military Profesional Incorporated Germany (MPRI) 2002-2003
* NACI Active; Completed 2013
* Collage; No Degree